



# Welcome

Date \_\_\_\_\_

## PATIENT INFORMATION

Patient Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email \_\_\_\_\_

Sex  M  F Age \_\_\_\_\_ Birthdate \_\_\_\_\_

Single  Married  Widowed  Separated

Divorced

Patient SS# \_\_\_\_\_

Occupation \_\_\_\_\_

Employer \_\_\_\_\_

Employer Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Employer Phone \_\_\_\_\_

Whom may we thank for referring you?

\_\_\_\_\_

## Phone Numbers

Home \_\_\_\_\_ Work \_\_\_\_\_ Ext \_\_\_\_\_

Cell \_\_\_\_\_

Best Time and place to reach you \_\_\_\_\_

## IN CASE OF EMERGENCY, CONTACT:

Name \_\_\_\_\_

Relationship \_\_\_\_\_

Home \_\_\_\_\_ Work \_\_\_\_\_

Ext \_\_\_\_\_

Cell \_\_\_\_\_

## PATIENT CONDITION

Reason for Visit \_\_\_\_\_

Is this work or auto accident related? \_\_\_\_\_

When did your symptoms appear? \_\_\_\_\_

Is this condition getting progressively worse?

(circle) Yes No Unknown

Mark an X on the picture where you continue to have pain, numbness, or tingling

Rate the severity of your pain on a scale from 1 (least pain) to 10 (severe pain) \_\_\_\_\_

Type of pain (circle): Sharp Dull Throbbing Numbness

Aching Shooting Burning Tingling Cramps Stiffness

Swelling Other

How often do you have this pain?

\_\_\_\_\_

Is it constant or does it come and go?

\_\_\_\_\_

## INSURANCE

Name of Insurance \_\_\_\_\_

Id#: \_\_\_\_\_

Group#: \_\_\_\_\_

Phone# \_\_\_\_\_

Subscriber \_\_\_\_\_

Relationship to Patient \_\_\_\_\_

Subscriber's Name \_\_\_\_\_

Date of Birth \_\_\_\_\_

## Assignment and Release

I, the undersigned certify that I (or my dependent) have insurance coverage with \_\_\_\_\_ and sign directly to Capitol Rehab all insurance benefits. If any, otherwise payable to me for services rendered, I understand that I am financially responsible for all charges whether or not paid by insurance. I hereby authorize Capitol Rehab to release all information necessary to secure the payment of benefits. I authorize the use of this signature on all insurance submissions. I understand that if a referral is needed, it is my responsibility to obtain it. I understand that insurance benefits quoted to me as a courtesy, may not be correct and that it is my responsibility for understanding my insurance benefits and is not a guarantee of payment.

Responsible Party

Signature \_\_\_\_\_

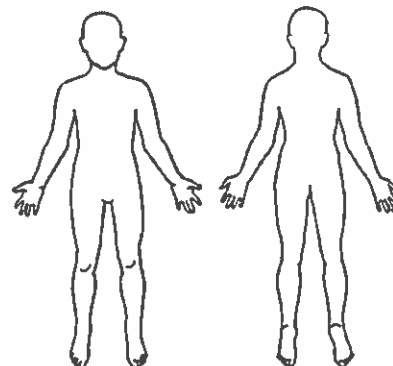
Relationship \_\_\_\_\_ Date \_\_\_\_\_

Does it interfere with your: (Circle)

Work Sleep Daily Routine Recreation

Activities or movements that are painful to perform: (Circle)

Sitting Standing Walking Bending Lying Down





## Notice of Privacy Practices (NPP) Policy

At Capitol Rehab, we respect your privacy and the confidentiality of your personal information. In order to safeguard your privacy, we enforce the following privacy principles and information practices as required by the Health Insurance Portability and Accountability Act (HIPAA).

We respect your privacy and personal information and will handle your data with care. You have the right to review and correct your personal information. You may review your information and notify us of errors and omissions. We will call all numbers on file and leave a message regarding confirmation of your appointment or with questions regarding your account. If someone calls the office and inquires about you by name, we will give general information (EX: the patient is in the office). We collect and maintain information to administer our business, and to provide products, services, and information of importance to you. We provide security safeguards in the handling and maintenance of your information to protect against risks such as loss, destruction, or misuse. We conduct periodic reviews to ensure proper handling and processing of your information. We do not sell individual information to unaffiliated third parties for marketing purposes. Our information exchanges are within our trusted circle of affiliates and business associates and are designed to deliver products, services, and information that are helpful to you. We require our business associates and affiliates to protect your privacy. We will enforce these principles and hold our business associates and affiliates accountable for protecting your privacy.

I have read the above Notice of Privacy Practices provided to me by Capitol Rehab of Arlington, PLLC.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

If you would like us to contact your Doctor with any updates and reports of your current condition, please provide the following information below.

Doctor's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_



## Medical History

Check (v) to indicate if you have had any of the following:

- |   |  |   |   |
|---|--|---|---|
| <input type="checkbox"/> Allergy Shots      | <input type="checkbox"/> Cataracts           | <input type="checkbox"/> High Cholesterol   | <input type="checkbox"/> Prostate Problem     |
| <input type="checkbox"/> Anemia             | <input type="checkbox"/> Chemical Dependency | <input type="checkbox"/> Kidney Disease     | <input type="checkbox"/> Rheumatoid Arthritis |
| <input type="checkbox"/> Appendicitis       | <input type="checkbox"/> Diabetes            | <input type="checkbox"/> Liver Disease      | <input type="checkbox"/> Stroke               |
| <input type="checkbox"/> Arthritis          | <input type="checkbox"/> Glaucoma            | <input type="checkbox"/> Migraine Headaches | <input type="checkbox"/> Thyroid Problem      |
| <input type="checkbox"/> Asthma             | <input type="checkbox"/> Goiter              | <input type="checkbox"/> Miscarriage        | <input type="checkbox"/> Tonsillitis          |
| <input type="checkbox"/> Bleeding Disorders | <input type="checkbox"/> Gout                | <input type="checkbox"/> Mononucleosis      | <input type="checkbox"/> Tuberculosis         |
| <input type="checkbox"/> Breast Lump        | <input type="checkbox"/> Heart Disease       | <input type="checkbox"/> Multiple Sclerosis | <input type="checkbox"/> Tumors/Growths       |
| <input type="checkbox"/> Bronchitis         | <input type="checkbox"/> Hepatitis           | <input type="checkbox"/> Osteoporosis       | <input type="checkbox"/> Ulcers               |
| <input type="checkbox"/> Cancer             | <input type="checkbox"/> Hernia              | <input type="checkbox"/> Pneumonia          | <input type="checkbox"/> Vaginal Infections   |

What treatment have you already received for your condition?

- |  |   |                                  |
|--|---|----------------------------------|
| <input type="checkbox"/> Medications           | <input type="checkbox"/> Physical Therapy | <input type="checkbox"/> Surgery |
| <input type="checkbox"/> Chiropractic Services | <input type="checkbox"/> None             | <input type="checkbox"/> Other   |

Name/address of other doctors who have treated you for your condition \_\_\_\_\_

Are you pregnant?  Yes  No Due Date \_\_\_\_\_

Injuries/Surgeries you have had:

Date:

- |               |       |
|---------------|-------|
| Falls         | _____ |
| Head Injuries | _____ |
| Broken Bones  | _____ |
| Dislocations  | _____ |
| Surgeries     | _____ |

Medications/Vitamins \_\_\_\_\_

Allergies \_\_\_\_\_

Are you interested in:

\_\_\_\_\_ **Massage Therapy**



## Financial Information

### FEES AND PAYMENTS

Our fees are based upon reasonable and customary charges. Fees for an initial visit or a new problem are higher than a routine follow-up visit as more time is required to diagnose and treat a new problem than to continue treatment for an existing one. Capitol Rehab bills for each modality rendered at the time of service. Treatment costs vary depending on the type of treatment deemed medically necessary.

### MISSED APPOINTMENT/LESS THAN 24 HOURS NOTICE

A 24-hour notice of cancellation is required. With the exception of illness or emergency, I will incur a \$25 service fee/\$50 for physical therapy/full price for massage therapy, if I fail to appear for a scheduled appointment.

\_\_\_\_\_ *Initial Here*

\_\_\_\_\_ **YES! Send me a Mobile Text Reminder of my appointments!**

\_\_\_\_\_ **Mobile Number** \_\_\_\_\_ **Mobile Provider (Verizon/AT&T/etc)**

### CREDIT CARD ON FILE (Optional)

Unless co-payment/co-insurance payment is made at each visit, it is our policy to keep a credit card on file.

My credit card number is as follows (optional):

Credit Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_  
CCV (3-digits on back) \_\_\_\_\_

Name on Card: \_\_\_\_\_

- I authorize the above credit card to be charged at each visit, for the duration of my treatment plan, until my deductible of \$\_\_\_\_\_ is met.
- I authorize the above credit card to be charged at each visit for my co-pay/co-insurance in the amount of \$\_\_\_\_\_
- I am using an HSA or HRA account/card for payment

**\*\*Be advised that your credit card will be charged at the end of each month if an outstanding balance is due.**

I understand that my insurance will be billed for services rendered. We will make every attempt to obtain payment from your insurance company. If the insurance company denies the claim(s), I understand that I will be responsible/charged for the full amount due. \_\_\_\_\_ *Initial*

***I understand and accept the above policies.***

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*